

# INTRODUCTION TO PROJECT MANAGEMENT: BUILDING SUCCESS THROUGH EFFECTIVE PROJECT DELIVERY

**Overview:**

Project management is the backbone of successful organizational initiatives. It is a disciplined approach that empowers individuals and teams to plan, execute, and control projects efficiently, ensuring the achievement of specific objectives within defined constraints. This introductory course provides a comprehensive overview of project management, its key components, and the invaluable benefits it brings to organizations.

**Program ID :** *TG-PM0102*  
**Duration :** *2 days*  
**Time :** *9 a.m. -5 p.m.*

In-house training is available on request.



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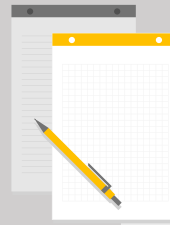
# KEY MODULES

## 1. Project Definition:

- ❖ Thorough Research:
  - Conduct in-depth research to understand project requirements and objectives.
- ❖ Stakeholder Collaboration:
  - Facilitate collaboration among stakeholders to ensure a shared understanding of project goals.
- ❖ Scope Definition:
  - Clearly define the project's scope, ensuring alignment with organizational objectives.

## 2. Project Planning:

- ❖ Work Breakdown Structure (WBS):
  - Develop a comprehensive WBS to break down the project into manageable tasks.
- ❖ Resource Estimation:
  - Estimate resources required for each project task, considering time, budget, and personnel.
- ❖ Scheduling:
  - Create a detailed project schedule with defined timelines and milestones.
- ❖ Risk Identification:
  - Identify potential risks and challenges, establishing a foundation for risk management.



## PROGRAM HIGHLIGHTS:

### COURSE BENEFITS:

**Practical Knowledge:** Gain insights into real-world project management scenarios.

**Skill Development:** Acquire hands-on skills in project planning and execution.

**Industry-Recognized Certification:** Receive a certificate upon course completion.

### WHO SHOULD ATTEND:

Engineers seeking to enhance their project management skills.

Professionals involved in project planning and execution.

## 3. Project Execution:

- ❖ Implementation of Plans:
  - Put the project plan into action, ensuring effective coordination of resources.
- ❖ Task Management:
  - Oversee and manage project tasks to ensure they align with the established plan.

## 4. Project Monitoring and Control:

- ❖ Progress Tracking:
  - Implement monitoring mechanisms to track project progress against the established schedule.
- ❖ Deviation Identification:
  - Identify any deviations from the original plan promptly.
- ❖ Corrective Actions:
  - Take corrective actions when necessary to realign the project with its objectives.

## 5. Project Closure:

- ❖ Formal Closure Process:
  - Execute a formal closure process, ensuring all project aspects are appropriately concluded.
- ❖ Documentation and Evaluation:
  - Document the project's outcomes and evaluate its overall success.
  - Conduct a lessons-learned session to gather insights for future improvements.

Don't miss this opportunity to build a strong foundation in project management!

